

# WHITEFISH BAY HIGH SCHOOL ACTIVITIES CODE

## *BY-LAWS, RULES and REGULATIONS 2023-2024*

### INTRODUCTION

The Activities Code sets the conduct, academic and attendance standards required for student participation in Whitefish Bay High School activities. The Code provides guidance in establishing consequences for students in the event of violations committed by students associated with the Student Activities that compete, perform, including and/or elected governance. Application is at the discretion of the Activities Director.

### ATHLETIC and ACTIVITIES ACADEMIC ELIGIBILITY

In order to be academically eligible to participate in athletics and activities at Whitefish Bay High School, a student must qualify as a full time student under the DPI requirement (receives 100% programming from the high school and meets all obligations and responsibilities as other students, without exception). Students must also meet academic standards as defined below.

**Interim Grade Check** - Grades will be checked at the 6, 9, 12, 15 and 18 week points of each semester. Any student who has an F will be ineligible to compete/perform. This may be resolved immediately if the student can provide the Activities Director evidence that they are passing all of their classes (no F's). The Activities Director will then notify the coach that the student is eligible. Incomplete grades are counted as "failing" when determining eligibility, but may be reconsidered once work is completed.

**Semester Grade Posting** - In addition, a GPA will be calculated at the end of each semester as an additional factor when determining eligibility. A student will be deemed ineligible if they fail a class or if their GPA is below a 2.0 at the end of a semester grading period. If ineligible, students will be unable to compete/perform in co-curricular events for a minimum of 15 school days per the WIAA. Following that mandatory wait period, students must provide evidence that they are meeting academic standards (no F's) to regain eligibility. If a student receives a failing grade or has a GPA below a 2.0 following the second semester grade-reporting period "the maximum ineligibility period shall be the lesser of: a) 21 consecutive calendar days beginning with the date of the earliest allowed competition in a sport; or b) one third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction)."

During any period of ineligibility, students may be allowed to practice or rehearse, but cannot dress for or participate in competitions/performances. Grades will be reviewed and evaluated by the Activities Director as soon as they are available following the close of a grading period.

Grade Check Dates	Grade Requirements	Consequence	How is Eligibility
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			Regained?
<b>Interim Grade Checks</b> (6,9,12,15 weeks)	No F's	May NOT compete, but may practice	Demonstrate to AD passing ALL classes
<b>First Semester Grade Posting</b>	No F's & GPA at least 2.0	Unable to compete/perform for minimum 15 days, but may practice	After minimum wait period, demonstrate to AD passing ALL classes
<b>Second Semester Grade Posting</b>	No F's & GPA at least 2.0	Unable to compete/perform, but may practice	Lesser of: a) 21 days of first competition or b) 1/3 of max. games/meets

## ABSENCES and SUSPENSION

- A student will not be permitted to practice or compete/perform if he/she is suspended from school.
- A student who has reached the threshold of 3 days with at least 1 period of unexcused absence will not be able to participate in practice/competition/performance on any future day in which they are gone for more than 3 periods(excused or unexcused).

## HAZING

- Any type of act which is a condition of initiation or admission into, or affiliation with an organization, club or team, regardless of the student's willingness to participate, that includes asking or forcing a student to break a law or school rule, or take part in an act which involves misuse of school equipment, or holds the potential to cause physical harm to the student or other students is hazing.
- Students who engage in hazing will be subject to consequences that may include suspension, police referral and a recommendation for expulsion

## CONDUCT RULES APPLICABLE TO WHITEFISH BAY HIGH SCHOOL STUDENTS

1. The student shall not violate School Board Policy 443.4 related to Alcohol, Tobacco & Other Drug use. Specifically:
  - The student shall not possess, use, buy or sell unauthorized drugs, including street drugs and performance enhancing substances.
  - The student shall not possess, smoke or use tobacco of any kind. This includes electronic cigarettes and similar products.
  - The student shall not possess, supply or drink alcoholic beverages.

2. The student shall not act in a manner on or off the school grounds that reflects discredit on the student or the school. An out of school suspension may be considered as a violation.

3. For athletes, all WIAA eligibility and code of conduct expectations apply.

## **DISCIPLINE**

In the event of a violation of the Activities Code by a Whitefish Bay student, the following discipline set out below shall apply. However, the Activities Director may modify the application of this discipline on a case-by-case basis. In addition, if the offense includes use of alcoholic beverages or drugs, a mandatory referral to the Whitefish Bay Student AODA Coordinator will be made.

### ***First Offense***

The student will be suspended from competition for a minimum of one performance/competition. The specific penalty will be determined by the Activities Director. The penalty will be of a nature so that a violation of the Activities Code will result in comparable punishment as a first time violator of the Athletic Code. The Athletic Code punishment is 20% of total competitions.

### ***Second Offense***

The student will be suspended from competition for a minimum of two performances/competitions. The specific penalty will be determined by the Activities Director. The penalty will be of a nature so that a violation of the Activities Code will result in comparable punishment as a second time violator of the Athletic Code. The Athletic Code punishment is 50% of total competitions.

***Third/Subsequent Offense*** A student who commits a third/subsequent violation shall be suspended from performance/competition for a period of twelve (12) months from the discipline date. During such period, the student shall not be permitted to participate in any Whitefish Bay High School Activities covered by this Code.

## **APPLICABILITY OF ACTIVITY CODE RULES**

1. The rules and code of conduct described above shall be in effect at all times on a 12- month basis for Whitefish Bay students, whether school is in session or not. Accordingly, a student who violates a rule while school is not in session shall be treated on an identical basis as a student who violates a rule while school is in session. Notwithstanding, Whitefish Bay High School shall not be required to wait to begin the discipline process until school is in session.
2. Any violation of the Activities Code will be presumed to apply to the activity in which the student has had previous participation or has shown intent to participate in.

## **PROCEDURES APPLICABLE TO ACTIVITIES CODE VIOLATIONS**

1. Any student reported for a violation on any eligibility rules shall have due process under the following guidelines:
2. Information obtained by the school that indicates a student is in violation of the Code of Conduct will be referred to the Activities Director. (The Activities Director may dismiss violation claims based on his/her investigation of reported facts).
3. The Activities Director shall inform the student of the violation within a reasonable period of time after the offense has been reported.
4. If there is a code violation, the student's parent(s) or guardian(s) will be informed by phone call and in writing.

## **APPEAL PROCEDURE**

This process outlines the process a student should follow in the event they feel the alleged offense did not occur or the proper due process procedures were not followed. The appeal procedure outlined hereafter is the process a student athlete/participant and their parent(s)/guardian(s) are to follow in appealing decisions relating to an activities code suspension.

1. An athlete/participant and/or their parent(s)/guardian(s) may formally appeal the finding of ineligibility in writing to the Principal (or designated administrator) within five (5) calendar days from the date of the written notification of ineligibility.
2. The date for the appeal hearing shall be set by the Principal to take place within five (5) calendar days from the date of the appeal request. At the written request of the student athlete/participant or their parent(s)/guardian(s), the minimum time can be waived. The student participant will remain suspended under the issued consequence until the appeal is considered by the appeal committee.
3. The Principal shall form an appeal committee consisting of one school or district administrator (who was not involved in the investigation) to serve as committee chair, two coaches who are not in season and two activity advisors.
4. At the time of the hearing, the following will occur:
  - a. A charge will be given to the appeal committee: The purpose of this committee is to determine if the student athlete/participant did or did not violate the Activities Code. If the committee determines that a violation has occurred, the consequences will be enforced in accordance with the language of the policy.
  - b. The Activities Director and the student and parent(s)/guardian(s) will each have 15 minutes to share their information. Students may also bring a representative should they so choose. The student will provide both written and verbal rationale for the appeal. The administrator who rendered the original decision (the Activities Director) for the issuance of the consequence will provide written and verbal rationale for the consequence issued. The appeals committee will hear the arguments made by the student and consider the information provided by the administrator.
  - c. The family and Activities Director will then leave to allow the appeal committee to discuss.

- d. Each member of the appeal committee will have one vote. Majority vote will determine the outcome. No vote/outcome can supersede or contradict the rules/code as issued by the WIAA.
  - e. A summary of the committee's decision shall be put in writing by the administrator on the team and given to the principal. The principal will notify the student/parent(s)/guardian(s) by phone of the decision immediately following the hearing and a copy of the proceedings will be mailed to the student athlete/participant and his/her parent(s)/guardian(s) within seven (7) calendar days.
5. The findings of the appeal committee are final.
  6. No appeal shall delay the starting date of an athlete's/co-curricular participant's ineligibility period.

## **TRAVEL, TRIP CONDUCT AND APPEARANCE**

***\* Whitefish Bay School District may allow students and families to transport themselves to events in place of using a bus. Families would be required to fill out a waiver if the district decides to go this route.***

1. Students participating in activities will use the mode of transportation provided by the school unless special pre-arrangements are made in writing and approved by the Activities Director or his designee.
2. Buses/vans will leave at pre-designated times. Students who miss the bus/van will not be allowed to participate in that particular event (unless covered by #1 above).
3. All students are expected to conduct themselves in a manner that reflects positively on Whitefish Bay High School at all times.
4. Every student is expected to return on the Bus/van. However, if the student has another commitment, he/she may request to leave early by picking up, filling out, and returning a signed parent release form provided by the advisor.
5. Appropriate attire, as dictated by the advisor, will be worn when traveling to events.

## **OVERNIGHT TRAVEL**

All school rules and all rules stated in the Activity Code are in effect for the entirety of an overnight trip. Any violations of the Code of Conduct regarding the possession, supply or use of unauthorized drugs, tobacco products or alcohol will result in the students being removed from all group activities. A parent/guardian will be required to pick-up their student as soon as possible. If travel was by air, the student will be sent home on the first available flight with the full cost being paid by the parent/guardian."

## **EFFECTIVE DATE**

This Activities Code is in effect beginning August 1, 2023. Whitefish Bay High School reserves the right to implement a revised Activities Code on an annual basis. It is the student's responsibility to make themselves aware of any changes. **Copies of the revised Activities Code will be available on the high school website.**